

CEMETERY COMMISSIONERS

MEETING MINUTES MAY 6, 2022

Present; Marion Loring, Mary Kinmond Korte, Earl Moffatt, and Curt Wilton (staff liaison) and Marie Ryan, Town Administrator.

This meeting was held on the Town Hall Meeting Room

The meeting was opened @ 9:08am.

Earl made a motion to appoint Mary as the Chair, seconded by Marion, all in favor.

Mary made a motion to approve the minutes from November 5, 2021, seconded by Marion and all approved.

Curt told the Commissioners that Rich Atwood from A&A Services would like to have a new fee schedule and outline for the Town. Earl agreed this needs to be updated. Earl stated that there have been many issues related to the Town Clerk directing all questions in regards to the Cemeteries to Rich and people calling Rich at all hours and days of the week. The Commissioners decided to have one contact person, which will be Earl and then he can filter which calls need to go to Rich. Earl and Curt will work on an updated fee schedule and outline to give to Rich as well. Once this is completed, Marie will also add to the website.

The Commissioners discussed getting all the information that Rich has in regards to the cemeteries so the Town can have everything in one location and can have up to date information at all times. The discussion also included asking Rich to include a fee that will go directly to him for any time he puts in for meeting families at the cemeteries for a site visit.

Curt reviewed the FY22 budget. There was \$23,000 available as of Jan 2021, \$6000 for tree removal and \$17,800 for mowing through June 30.

The Town's Tree Contractor, Brush Hill, will no longer be servicing the Town. Curt will contact the other bidder we had last year, John Fields to see if he is still interested in the job. If John Fields does not want to job, we will need to go out to bid the job again. In the meantime, Curt said that Connor Clark from Tops to Bottom, a contractor in Town may be able to help in any type of emergency we may have. Curt suggests the Commissioners try to use local businesses, if at all possible.

Citizen Speak Time:

No citizen's present

Next Meeting:

The next meeting will be held on Friday June 3,2021 @ 9:00am.

Marion made a motion to adjourn @ 9:48 am, Mary seconded and all were in favor.

Respectfully submitted,

Marie Ryan