

**West Stockbridge Planning Board  
Meeting Minutes for April 1, 2024  
Hybrid Meeting (Zoom and In Person)**

**Planning Board (PB) members present:** Dana Bixby, Sue Coxon, Chris Tonini, and Andrew Fudge

**Others present (in person):** Mike Parsons (Kelly, Granger, Parsons & Associates), Brian Koczela (BEK Associates), Jared Gelormino

**Others present via Zoom:** Jo Anne Ginsberg

The chair opened the meeting at 7:00 p.m.

**Approval of Minutes**

March 18, 2024 – approved (1st: Andrew, 2nd: Sue; Roll Call Vote: Andrew, yes; Sue, yes; Dana, yes) (Chris Tonini abstained)

**The PB agreed by consensus to the following meeting dates:**

Monday, April 29, 2024

Monday, May 20, 2024

Monday, June 3, 2024

Monday, June 17, 2024

**Note:** A meeting scheduled for April 15 (Patriot’s Day) was canceled.

**Form A – Ginsberg/Mike Parsons of Kelly, Granger, Parsons & Associates**

Mike Parsons withdrew his application due to an error that was observed in his plan’s text regarding the R3 minimum lot width (frontage). Parsons will correct the error, and he said that he expects to re-submit the Form A application at the 4/29 PB meeting.

**Form A – Bevan and Ricard/BEK Associates**

Brian Koczela of BEK Associates presented a plan to divide Bevan and Ricard’s lot on the northwest side of Pixley Hill Rd into two lots. Both lots will have the minimum required zoning area and frontage.

Motion to endorse Form A as presented (1st: Andrew, 2nd: Chris; Roll Call Vote: Andrew, yes; Chris, yes; Sue, yes; Dana, yes.) Motion carried 4-0.

**Zoning Changes**

After reviewing the chair’s latest draft on accessory dwelling units (ADUs), the PB agreed by consensus that it reflected prior PB discussion and that it was ready for distribution to other stakeholders for review.

The chair hopes to have the short-term rental (STR) draft ready for the 4/29 PB meeting.

By consensus, the meeting was adjourned at 7:28 p.m.

Respectfully submitted by Carol McKenna  
on 4/3/24, on behalf of Ryan Beattie, Clerk