

## *West Stockbridge Zoning Board of Appeals*

### *Notice of Public Hearing on 12/1/22 [Minutes]*

The West Stockbridge Zoning Board of Appeals held a meeting at 6:30PM on 12/1/22 at the Town Hall on 21 State Line Rd. The hearing was also available by Zoom with instructions for access on the Town Website the week before the hearing. The meeting was for the purpose of procedural review & reorganization.

Members present included Randy Thunfors, Dutch Pinkston, Jack Houghton Jr, Joe Roy, Jr, and Jim Clary. Chairman Randy Thunfors brought the meeting to order at 6:36 PM.

Randy explained his discussions with Town Counsel regarding the “approval” of minutes as this board does it [which is to email a draft of the minutes to each member and each member approves the draft by email.] This process has been the case since we do not have “regular” scheduled meetings. We typically only meet when we have applications for a hearing. If there are substantive changes [other than typos, spellings, punctuation and the like], we may duplicate the process until we all agree. Randy reported that if we all agree to this process, the town lawyer stated that we could continue approving the minutes this way [as long as there are no changes to the content and the final draft was approved in writing by the board members.] This process is only a means of proofreading. If the “contents” of a draft requires changing in its meaning, this board may have to schedule an additional meeting to approve the minutes. The board members agreed unanimously to continue this process.

There was some discussion about the current ZBA balance of funds to pay for Katy Bixby’s administrative services when she prepares notes for Records of Proceedings at ZBA meetings and hearings. Based on the remaining funds, the Town Accountant has warned us that because of the excessive ZBA activity this year, we may soon be out of funds for Katy’s service. We may have to do without her help, or ask for additional funds if that’s possible. In the meantime, Joe will have to continue with performing these duties. We await hearing from our Town Accountant regarding our balance.

There was further discussion regarding the application fees for special permits, appeals and variance hearings. The new fee for these applications was unanimously voted to be \$350.00 for future applications.

The reorganizational portion of the meeting resulted in the following elected officers by unanimous vote:

Jack made the motion; Joe seconded the motion. There was no discussion.

Chairman – Randy Thunfors; Vice Chairman – Dutch Pinkston; Clerk – Joe Roy Jr.

The meeting adjourned at 7:13PM

Respectfully submitted,

Joseph G Roy, Jr - Clerk