



# Board of Health

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## WELL AND SEPTIC SYSTEM PERMITTING PROCEDURE

**WELLS:** (Well regulations of the Town of West Stockbridge, March 15, 1990)

1. Complete and sign application for a well construction permit and submit to the Board of Health with an extended plot plan prepared by a civil or sanitary engineer or registered sanitarian. A septic system plan showing the well location is acceptable. Include all required information, including all applicable setback distances. Application fee is \$50.00.
2. Obtain a well construction permit signed by the Board of Health or agent and a certificate of construction to be completed by the well driller.
3. When well is completed return certificate of construction signed by the driller to the Board of Health with the water test results for the following: coliform bacteria, Sodium, Chloride, Nitrate nitrogen, Ammonia nitrogen, Total dissolved solids, Iron, Manganese, pH, and Total hardness.
4. When a copy of the Well Completion Report for the Mass. Dept. of Environmental Management, the certificate of construction signed by the well driller, and the well test results have been received by the Board of Health, a Water Supply Certificate will be issued. This will allow the building inspector to issue a building permit.

**SEPTIC SYSTEMS:** (Title 5, 310 CMR 15.000)

1. Complete an application for a disposal system construction permit and submit to the Board of Health. Application must be accompanied by two copies of a plan prepared by a civil or sanitary engineer or registered sanitarian, valid percolation test and soil evaluation records, and applicable forms for any variances requested. Application fee is \$75.00.
2. Obtain disposal system construction permit from Board of Health signed by a board member or the health agent. Include name of installer if known. Installer must be licensed by the town and have completed the certification program sponsored by the Berkshire County Boards of Health Assn.
3. Have system installed taking care that work is performed under favorable weather conditions. Board of Health agent and designer must inspect the system before it is covered; please allow 24-hours advance notice for inspection by the agent.
4. When the Board of Health agent has inspected the system, the installer *and* the designer have completed and submitted a signed certificate of construction compliance, and as-built drawings or tie dimensions from system components (septic tank, pump chamber, distribution box, leaching lines or field where applicable) to fixed reference points have been received by the Board of Health, a certificate of compliance shall be issued. The certificate of compliance is needed for a certificate of occupancy to be issued by the building inspector.