

Cemetery Commissioners
By Conference Call
Meeting Minutes July 10, 2020

Present: Earl Moffatt, Mary Kinmond Korte and Curt Wilton (Staff Liason), Marie Ryan

Earl Moffatt opened the meeting at 9:02 AM and first wanted to thank Scott Sawyer for his years of service on the Cemetery Commission. He and Curt then welcomed Mary to the Commission and look forward to working with her.

Mary made a motion for Earl to become the Chair, Earl seconded and said he would except for now. Both were in favor.

Review Minutes from Previous Meeting:

Earl made a motion to accept the minutes from the June 5, 2020 meeting, Marion seconded and all were in favor.

Plot Sales:

Curt said he wants direction on plot sales in regards to how the Commissioners would like the procedure to work. Curt said how it works now, is that he puts the interested person in contact with Earl who then gets them in contact with Rich Atwood. Rich then assists the person in purchasing a plot near family members or he will guide them to choose a plot in available sections.

FY21 Budget:

Curt told the Commissioners that their FY21 Budget was voted for \$14,000 for tree removal and \$33,000 for repairs and maintenance. He said that they have been able to slowly increase their budget to get things accomplished.

Stone/Monument & Tree Removals:

Curt said that they have been able to get stones and monuments repaired and removal of dead shrubs.

Earl suggested to hold the next meeting at the cemetery so the Commissioners can take a look and make inventory of dead trees and bushes and other possible maintenance needed.

Signage/Bylaws:

Curt informed the Commissioners that he has ordered 4x4 metal signs that he will attach to buildings that lists the bylaws. He ordered 2 for the Village Cemetery. Earl requested that Curt order some smaller signs for the West Center and Rockdale Cemeteries as well.

Next Meeting:

The next meeting will be on Friday, August 7th at 9 AM at the Village Cemetery. Curt suggested that they walk around the cemetery and do an inventory of work to be done by sections.

Other Business:

Mary stated that she got one complaint from someone that stated that when left some things at a grave that they got cut up by a weedwhacker. Curt said he will follow up on that. Mary also said she feels that the contractor doing the mowing is doing a great job. Curt agreed and said that there is a noticeable difference and he is doing a great job. Earl said he feels that the Commissioners still need to educate the contractor on what is expected.

Earl made a motion to adjourn at 9:38 AM, Mary seconded and all were in favor.

The next meeting will be August 7th, 2020 at 9 AM.

Respectfully submitted,

Marie Y. Ryan