

MEETING MINUTES

West Stockbridge Public Library Board of Trustees
Friday 12.06.2019 (approx. 4:00-5:35)
Town Hall, 21 State Line Road, West Stockbridge, MA 01266

Attending: Library Director Rachel Alter, Chair Jayne Benjulian, Treasurer Beth Sack.

Library Director's Report:

November statistics: Between October 1 and November 30, 740 patrons used the Library, 74 patrons posed reference requests and 68 used the computers. All numbers represent an increase from October/November one year ago. Concerning circulation numbers, copies of materials circulating from other libraries were 334, up 71% from November one year ago; and copies circulating to other libraries were 136 (we borrow more books than we lend), up 35% from November 2018.

The Director reviewed library holidays for Christmas and New Year's and the upcoming Mass Audubon program.

The Massachusetts Board of Library Commissioners certified the Library to participate in FY2020 State Aid to Public Libraries Program. The first of two payments for the fiscal year, approximately \$1,000, will be transferred this month.

Trustees discussed Library branding: the small library that offers personal high-level reference help, and the director considered ideas for case studies in her Local Yokel column to demonstrate that offering. Trustees also considered an open house in the spring at which librarians would demonstrate the reference capabilities.

Beth Sack, Trustee Treasurer, accepted November's the petty cash envelope for deposit.

Trustees discussed programming ideas with the FY2020 budget in mind and the possibility of expanding the Board to one additional member with a financial background.

Our next scheduled meeting is 4 PM, Friday, January 10.

Respectfully submitted,



Jayne Benjulian

12.06.2019