

Select Board

21 State Line Road PO Box 525 West Stockbridge, Mass. 01266-0525

Tel. (413) 232-0300 x319 Fax. (413) 232-7195 E-mail: admin@weststockbridge-ma.gov

Select Board Meeting

Meeting Agenda

21 State Line Rd, Town Hall

June 24, 2020

AGENDA

6:00 PM:

Open Meeting

Review and act on previous meeting minutes.

Other business/action/discussion items:

-Rouge Restaurant-add outside seating approval/denial- Maggie Merrell

Select Board Speak Time

Citizen Speak Time

Adjourn



Select Board

21 State Line Road PO Box 525 West Stockbridge, Mass. 01266-0525

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Select Board Meeting Minutes

June 16, 2020

Remote Access by Free Conference Call.com

10:05 AM:

Open Meeting

Quorum present: Select Board Members: Bernie Fallon, Chair; Eric Shimelonis,

Member, and Town Administrator Marie Ryan.

Review and act on previous meeting minutes.

Agenda Items/Action/Discussion Items: Meeting Opened at 10:05 AM

Vote/Discussion approval of DOR 1/12th Budget Plan:

Bernie explained that this plan has been requested by the Massachusetts Department of Revenue. He then asked Marie to explain. Marie stated that due to COVID-19 and all towns having to postpone and move their town meetings to a later date, in case of any type of emergency, natural or COVID-19 related, the State DOR is asking that each town prepare, approve and submit a "1/12th Budget" to the DOR just in case we do not end up being able to complete our town meeting prior to July 1. This will allow us to be able to pay bills and out payroll if we are not able to get town meeting completed by July 1.

Eric said it made sense, and Bernie agreed. Bernie made the motion to approve the 1/12th Budget Plan that Elaine had prepared, Eric seconded and all were in favor.

Bernie made a motion to adjourn, Eric seconded, the Select Board adjourned at 10:08 AM.

Respectfully submitted, Marie Y. Ryan Marie Y. Ryan

Town of West Stockbridge Temporary Outdoor Dining Application

\mathcal{I}						
Establishment Name: Knye lestavant Location: West Jholly Vyl						
Property Owner Name: Maggie Merelle / WALAUL Email/Phone: Consite Enjere Doubet. Un						
Business Owner Name: Mdq q.e Molelle Email/Phone:						
Mailing Address: 20 B vx 19 Town: WE I Shock by Le State: MA Zip: 017 66						
Business Phone: 413.232 4111 Days/Hours of Operation: Web-SUN 5-9						
Applicant Name/Roll: Hagge Merelle C/O Cell/Email: 413-717-0717						
rage the DSA.						
Outdoor Seating Use: Restaurant: Yes No Alcohol Service: Yes No						
Will there be music* played to outdoor patrons? YesNo ** No amplified live entertainment will be allowed in temporary seating areas unless approved by Select Board. Are you proposing to use a tent** for outdoor seating? YesNo Tent Size: ** Be advised that a tent permit may be required from the Building Dept. for some tents.						
Number of Tables: Maximum Number of Patrons:						
All required signage will be providedCOID-19 Control Plan Completed & on fileSeating is proposed on a sidewalkSeating is proposed in parking spots Plan meets all requirements of COVID-19 MA safety Requirements for Restaurants (attached) Description of where tables will be located (attach Drawing/Plan): Attached						
This application will not be processed without the following information:						
Plan including a diagram of the proposed outdoor seating If applicable: Liability insurance for seating on Town property, indemnifying the Town of West Stockbridge. Written permission from Landlord/owner of the area proposed to be used for outdoor seating.						
Completed Restaurant MA COVID-19 Checklist (attached)						
I fully understand the Mandatory Standards, Protocols and Permitting/Licensing Requirements outlined for Temporary Outdoor Diving Areas and agree to comply with all expressed parameters requirements: Applicant Signature: Date: 6 18 300 Applicant Name printed: Role: Role: Week'						
100						

Application Process Description

Application: Should be sent to Marie Y. Ryan, Town of West Stockbridge Town Administrator, either by email at admin@weststockbridge-ma.gov or by mail to PO Box 525, west Stockbridge, MA 01266. Questions should also be directed to Marie Ryan's e-mail. There is no application fee.

Initial Approval: Once your written application has been initially approved, you will be notified that you may begin installation of the proposed outdoor scating area in accordance with the approved or amended application materials.

Inspection: Once installation is complete, contact Brian DuVal, Building Commissioner at <a href="mailto:bduval@weststockbridge-policitation.

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Final Approval and Inspection: Upon successful inspection(s), a certificate will be issued for the new area, and an amended Temporary Common Victualer or Alcohol License will be issued.

**Note: All permits will be issued for an initial 30-day period which shall be automatically extended until November 1, 2020, unless otherwise notified.

OFFICIAL USE ONLY:	Date Received:
Building Commissioner:	Approved Disapproved
Signature:	Date:
Comments:	
Board of Health:	Approved Disapproved
Signature:	Date:
Comments:	
Fire Chief:	Approved Disapproved
Signature:	Date:
Comments:	
Police Chief:	Approved Disapproved
Signature:	Date:
Comments:	

DPW Director:	Approved Disapproved						
Signature: CWT Wellow	Date: 6/18/2020						
Comments: Absolutely No drilling / finning Surfaces for the Umbiella Anche	or penetiation of any kind into						
Surfaces for the Umbiella Anch)/s.						
PERMIT DECISION: (Select Board)							
Based on the submitted Application for Temporary Outdoor Dining and Department reviews, and with the authority invested in the Select Board of the Town of West Stockbridge, I hereby (check one):							
We,Approve Disapprove of this application and comments/restrictions:	authorize Initial Approval with the following						
**Final approval and permits must be issued to the applicant prior to use of the outdoor dining area.							
Signature:	Date:						

Application Process Description

Application: Should be sent to Marie Y. Ryan, Town of West Stockbridge Town Administrator, either by email at admin@weststockbridge-margov or by mail to PO Box 525, west Stockbridge, MA 01266. Questions should also be directed to Marie Ryan's e-mail. There is no application fee.

Initial Approval: Once your written application has been initially approved, you will be notified that you may begin installation of the proposed outdoor seating area in accordance with the approved or amended application materials.

Inspection: Once installation is complete, contact Brian DuVal, Building Commissioner at https://linkalgoveststockbridge-np.gov, (413) 232-0300 ext. 313 for inspection of setup.

Final Approval and Inspection: Upon successful inspection(s), a certificate will be issued for the new area, and an amended Temporary Common Victualer or Alcohol License will be issued.

**Note: All permits will be issued for an initial 30-day period which shall be automatically extended until November 1, 2020, unless otherwise notified.

OFFICIAL USE ONLY:	Date Received:
Building Commissioner: Signature: DMUM VIVIL	ApprovedDisapproved
Comments	
Boyd of Health:	ApprovedDisapproved
Signature:	Date:
Comments:	
Fire Chief:	ApprovedDisapproved
Signature:	Date:
Comments:	
Police Chief:	ApprovedDisapproved
Signature:	Date:
Comments	

ROUGE has already operates and provides a small area for Outdoor Dining.

What we are requesting is a temporary expansion of the area, to offset the restrictions of Indoor Dining.

This request includes the closure and use of the Center Street after 5pm (when there are no businesses open). This space can be shared with the other Restaurants in town, to provide an Outdoor dining pavilion not unlike Great Barrington's and Lenox's closing of their town Streets.

We are aware that this is a dramatic change to West Stockbridge.

It is temporary and, we believe, an appropriate response to preserve Businesses, provide Employment and most importantly, keep People Safe.

Our target date for this opening is July 4th Weekend.

Let's all work together and show our support for Rouge on its 20th year.

Many thanks and be safe

OUTDOOR SEATING REQUEST

We are requesting to expand our outdoor seating as follows:

- Sidewalk in front of 3 & 5 Center Street
- 1 parking-currently-prohibited parking space (next to crosswalk)
- 4 parking spaces in front of our buildings 3 & 5 Center Street
- Layout of tables allows for a MINIMUM of 6FT between all individual parties, following state Covid-19 requirements
- This will allow for seating of 40 people (still a 60% reduction of our normal capacity)
- Tables on sidewalk can be put out on a daily basis, allowing public sidewalk access until we open for service.
- We would block the parking spaces for the season using physical barriers (which we will provide such as painted palate walls & planters) to create separation between the road and tables.
- Due to the fact that we are at the mercy of Berkshire summer weather, we will need to have large umbrellas covering tables, which may need to be temporarily anchored to the ground/street/sidewalk

> CURT

> On Jun 15, 2020, at 2:34 PM, Marie Ryan <admin@weststockbridge-ma.gov> wrote:

> Hi Maggie,

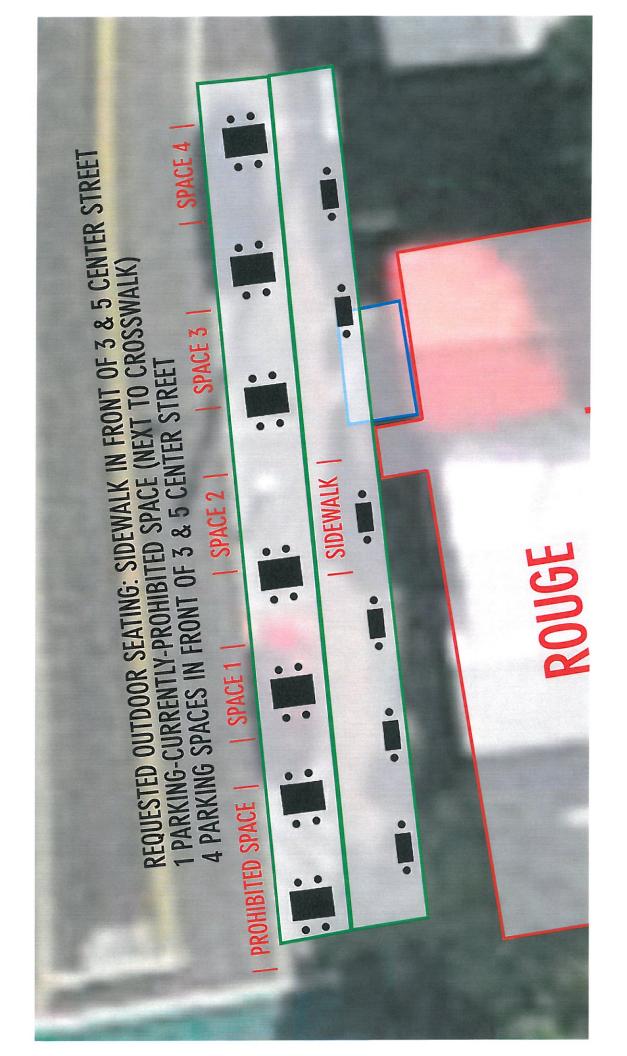
> I have attached the application for the Temporary Outdoor Dining for you. Please complete and get it back to me so I can have the different departments review it as well prior to having the Select Board approve.

> Thank yo so much!

> Marie

> Marie Y. Ryan

> Town Administrator



Message

Thu, Jun 18, 2020 2:38 PM

From:

maggie merelle <maggiemerelle@gmail.com>

To:

Marie Ryan

Cc:

Jeremy Kenny <jkenny@me.com>

Subject:

Re: OUTDOOR SEATING REQUEST Application ROUGE

Thank you.

There is no intent to drill or pin the umbrellas.

Thanks.

On Jun 18, 2020, at 2:35 PM, Marie Ryan < admin@weststockbridge-ma.gov > wrote:

Hi Maggie, Here is Curt's comment.

Only concern that I have the 8th line item mentioned under "OUTDOOR SEATING REQUEST".

Large umbrellas may need to be temporarily anchored to the ground/streets/sidewalk.

Absolutely NO anchoring of any kind that would require drilling/pinning or penetrating the surfaces of the sidewalk brick/granite curbing or the street asphalt will be allowed.

These penetrations will allow water to penetrate and result in premature failure of these surfaces.

Thanks.

Curt

Marie Y. Ryan Town Administrator 413-232-0300 x319 P.O. Box 525 West Stockbridge, Ma 01266

<6182020_23458_0.jpg>

OP ID: SL

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 06/18/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED

REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed.

H	MPORTANT: If the certificate holder in FSUBROGATION IS WAIVED, subject his certificate does not confer rights to	to th	ne te	rms and conditions of th	ne poli	cy, certain p	olicies may	require an endorsemen	t. A st	tatement on
PRODUCER 413-243-0089			CONTACT John E. Toole CWCA, CIC, LIA							
LV.	Toole - Lee				NAME: 04111 - 14111 -					
	Main Street				(A/C, No, Ext): 413-243-0003 (A/C, No): 413-243-4221 E-MAIL ADDRESS:					
	, MA 01238 In E. Toole CWCA, CIC, LIA				ADDRE					Т
								RDING COVERAGE		NAIC #
					INSURER A : Norfolk & Dedham					
INSL	JRED Rouge Inc				INSURE	RB:		<u> </u>		
	Att: Maggie Merelle Po Box 19				INSURER C:					
	West Stockbridge, MA 01266				INSURER D:					
					INSURER E :					
					INSURER F:					
CO	VERAGES CER	TIFIC	CATE	E NUMBER:				REVISION NUMBER:		1000
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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR	POLICY NUMBER		POLICY EFF	POLICY EXP (MM/DD/YYYY)	LIMIT	s	
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	A summer									1,000,000
								PERSONAL & ADV INJURY	\$	2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGATE	\$	2,000,000
	X POLICY PRO- LOC							PRODUCTS - COMP/OP AGG	\$	2,000,000
	OTHER:							COMPINED SINCLE LIMIT	\$	
	AUTOMOBILE LIABILITY							COMBINED SINGLE LIMIT (Ea accident)	\$	
	ANY AUTO							BODILY INJURY (Per person)	\$	
	OWNED SCHEDULED AUTOS ONLY							BODILY INJURY (Per accident)	\$	
	HIRED AUTOS ONLY NON-OWNED AUTOS ONLY							PROPERTY DAMAGE (Per accident)	\$	
									\$	100
Α	UMBRELLA LIAB X OCCUR							EACH OCCURRENCE	\$	1,000,000
	EXCESS LIAB CLAIMS-MADE			U1804173A		02/28/2020	02/28/2021	AGGREGATE	\$	1,000,000
	DED RETENTION\$								\$	
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	AND EMPLOYERS' LIABILITY Y/N			WE184174A		02/28/2020	02/28/2021	E.L. EACH ACCIDENT	s	500,000
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?	N/A		AA 50° B 50 000 000 000 000 000 000 000 000						500,000
	If yes, describe under							E.L. DISEASE - EA EMPLOYEE		500,000
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								AGGREGATE		2,000,000
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CE	RTIFICATE HOLDER				CANC	ELLATION				
TOWN OF WEST STOCKBRIDGE PO BOX 525 WEST STOCKBRIDGE, MA 01266				SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.						
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ACORD