

Complete Streets of West Stockbridge 3rd meeting draft 8.9.23 8:30 AM

Attendees at meeting: Joe Roy, Jr, Curt Wilton & Andy Potter

Meeting came to order at about 8:35AM

Curt asked for comments on the minutes of the last meeting. Andy made a motion to accept the minutes. Joe 2nd. Minutes were approved unanimously.

Curt confirmed that the grant application deadline date is October 1, 2023. He reviewed the process thus far and confirmed that we are now in "Tier 3" [construction/application] and we need to formally submit our first application by 10.1.23. MassDOT can take up to three months to respond. Curt began clarification of choosing the projects that we have chosen to submit in our application.

Curt explained that Marie Ryan has explored a "portal" that the town has with MassDOT which is what we use to submit our application. He said that Marie finds it user friendly and easy to use.

Projects #1 & #7 involve the crosswalk at the intersection of Swamp Road and Main St. [estimated at \$54,000.00 combined.] Andy Potter made a motion to submit Projects #1 & #7 in our application for approval. Joe seconded. The motion carried unanimously.

The committee discussed what had been referred to as Project #4, which involved a school bus shelter on Main Street. Curt raised concerns about the proposed site for the proposed shelter because it appears that there may be a question on town ownership of the property there. He feels that the town should clarify the property lines and get better input from adjacent property owners on the subject to be clear. The board agreed to clarify the details of Project #4 before proceeding with it.

Curt mentioned Project #3 [involving speed feedback signs as Lenox Road enters the thickly settled area that approaches the town center.] The estimated cost of Project #3 is \$7200.00. Andy Potter made a motion to submit Project #3 in our application for approval. Joe seconded. The motion carried unanimously.

Curt then mentioned Project #14 [as per Curt's handout entitled "West Stockbridge Complete Streets Abbreviated Scopes of Work" by Foresight Land Services [for planning purposes only – dated December 29, 2022]. This project is estimated at \$58,600.00 in the handout that Curt provided. Project #14 is described as follows: "Construct additional pedestrian amenities, consisting of a small plaza with a seating area and wayfinding signs/boards, adjoining the municipal parking lot at the junction of Depot Street and Albany Road/Rte 102. This project includes the realignment of the crosswalk across Rte 102."

**[Note: This Project #14 - as listed in Curt's handout entitled "West Stockbridge Complete Streets Abbreviated Scopes of Work" by Foresight Land Services (for planning purposes only – dated December 29, 2022) can be confused with Project #15 as it appears in at least one printing (Joe's copy) of the West Stockbridge Complete Streets "Winter 2022" BRPC Report. For some reason, Project #'s 14 & 15 appear reversed in the two documents.]*

Curt briefly described the area as the crosswalk that crosses Rte 102 from Shaker Mill Pond to the corner of the intersection of Main and Center Streets. He explained that the current alignment of the crosswalk is faulty and the new proposed placement of the crosswalk is better.

The committee agreed that these proposed items are all straightforward projects that improve traffic and pedestrian safety and shouldn't be controversial to the public. MassDOT already approved them, and we can quickly submit these projects in time for implementation next summer if all goes well with the granting process. From this point, we can make an effort to obtain public input as we move forward with future projects. Andy Potter made a motion to submit Project #14 **[as it appears in Curt's handout entitled "West Stockbridge Complete Streets Abbreviated Scopes of Work" by Foresight Land Services [for planning purposes only – dated December 29, 2022]* in our application for approval. Joe seconded. The motion carried unanimously.

It was determined that the "next step" in our process is to present an overview of these proposed projects to The Select Board. Curt asked Andy to check with Marie that we be put on an agenda with The Select Board for the purpose of submitting these projects in our first application for grant funding. Once that date is set, it will determine when and where this committee will meet next. All committee members should be present if possible. The meeting would probably be posted as a joint meeting of the two boards. [This committee could determine the date of our next meeting at that time.]

The Select Board will hopefully vote to move forward with applying for these projects and then Marie can submit the application to MassDOT.

Joe reported that since our last meeting, Brian Butterworth contacted him via email about some of his concerns regarding downtown traffic and pedestrian safety. Joe explained that at this time, the projects being considered are already defined exactly and are not subject to change. Joe sent Brian a copy of the BRPC Report so he can study it. Then he can comment on which future projects we might consider as we move forward. There was some discussion about some of the other projects that address Brian's concern.

There was a brief discussion about the best way to involve aspects of "Citizen Speak" during our meetings, but no specific action was taken.

Andy made a motion to adjourn at 9:03 AM. Joe 2nd. There was no further discussion.

Respectfully Submitted,

Joe Roy, Jr

**Text in this color is added to these minutes simply to clarify the project referred to as Project #14 [as it appears in Curt's handout entitled "West Stockbridge Complete Streets Abbreviated Scopes of Work" by Foresight Land Services [for planning purposes only – dated December 29, 2022] since it appears in various documents as a different number.*

Video Link: https://us06web.zoom.us/rec/share/h8B1bGLxoOKNw0tyueF-qeMsV4CkFRX8xN4tV27jF70T8ZzaYpXQ4JUUNTksQU-b.E_gG5VQIsXohwpXL

Passcode: K+M2^8RH