



Select Board

21 State Line Road PO Box 525 West Stockbridge, Mass.
01266-0525

Tel. (413) 232-0300 x319

Fax. (413) 232-7195

E-mail: admin@weststockbridge-ma.gov

Select Board and Finance Committee Joint Meeting Minutes Meeting via Zoom March 8, 2021

Open Meeting

Quorum present: Roger Kavanagh, Select Board Chair, Eric Shimelonis and Kathleen Keresey, Select Board Members, and Marie Ryan, Town Administrator. Finance Committee: Bob Salerno, Frank Landsberger, Andrew Krouss and Dan Buehler.

Others Present: Curt Wilton, Public Works Director, Marc Portieri Police Chief and Building Inspector Brian DuVal.

Roger called the meeting to order at 6:03 PM.

Roger stated all who were in attendance.

Approval of Minutes from the March 3, 2021 Select Board and Finance Committee joint Budget meeting:

SB: Roger made a motion to approve the minutes, Kathleen seconded.

Roll Call vote:

Eric, Yes Roger, Yes Kathleen, Yes

FC: Bob made a motion to approve the minutes, Andy seconded.

Roll Call vote:

Bob, Yes Andrew, Yes Frank, Yes Dan, Yes

Local Yokel: Continuing a discussion from an earlier budget meeting about paying the Local Yokel to publish Select Board meeting minutes, Bob Salerno stated the Local Yokel fee for publishing is \$120 per page and suggested that the Select Board add to the FY22 Budget

\$4000 to pay for the publishing of the Select Board minutes. After discussion, the Finance Committee and the Select Board both agreed to add \$4000 to the Select Board expense line item to pay per invoice to the Local Yokel for publishing the Select Board minutes.

Alternate Building Inspector: Building Inspector Brian DuVal requested to add \$250 to his FY22 Budget to give the Alternate Building Inspector Paul Greene a stipend once a year for covering the Building Inspector position in his absence. The Finance Committee and the Select Board both approved adding this amount to the Building Inspector's FY22 Budget.

At this point, Select Board member Eric Shimelonis had to leave the meeting at 6:30 PM.

Human Resource consulting services: Roger requested \$5000 to be added to the Select Board expense line item to pay for a Human Resource consultant to help create some structure and provide guidance on several Human Resource management topics, including

- job descriptions
- position classifications (salaried exempt, salaried non-exempt and hourly)
- salary ranges for full-time and part-time positions
- salary increases
- employment agreements / contracts for leadership positions

After discussion, the Finance Committee recommended this to the Select Board, who then approved as well.

Winterizing Public Restroom: Kathleen inquired about the status of winterizing the public restroom. Curt stated that he is currently waiting to hear back from two contractors with an estimate. Curt suggested holding off on this project until next season and see what the Master Plan Committee has in mind, they may want to move the building to a better location in Town.

Andrew Krouss made a motion to adjourn at 7:15 PM, Bob seconded.
Roll call vote:

Bob, Yes Andrew, Yes Frank, Yes Dan, Yes

Roger made a motion to adjourn, Kathleen seconded.
Roll call vote:

Roger, Yes Kathleen, Yes

Motion Passed.

Meeting adjourned.

Respectfully submitted,

Marie U. Ryan

Town Administrator