



# Select Board

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## Select Board Meeting Minutes

February 5, 2020

6:00 PM: Open Meeting

Quorum present: Select Board Members: Bernie Fallon, Chair; Doane Perry, Eric Shimelonis and Town Administrator Marie Ryan.

Review and act on previous meeting minutes.

Review and sign warrants (payroll and vendor)

Sign letter to Town Clerk to request Community Preservation Act to be on 2020 Annual Town election Ballot

### **Agenda Items/Action/Discussion Items: Meeting Opened at 6:01 PM**

Bernie started the meeting and stated that the first item on the agenda, the Library Trustees, will not be here tonight but will come in at a future date.

### **Director of Public Works update – Curt Wilton**

Curt handed the Board his update report (see attached). He went over each item in his report.

Curt discussed with the Board that there is a slight issue at the Card Lake Inn Parking Lot. Curt stated that it is difficult to remove snow from that parking lot because the residents of Card

Lake Inn are parking in there instead of their own parking lot. He suggested that possibly the Board should think about rules for that lot or a policy and they can create signs.

Liz Digrigoli asked Curt who is responsible for cleaning headstones in the cemeteries and Curt responded it is up to the families.

Karen Carmean asked about if there had been any thought about placing the playground in another location on the property due to possibly expansion of the Town Hall building in the future. Caitlyn Graham, Parks and Rec Committee Member stated that they did not think about that but the Committee can discuss it and look into that.

### **Car Show for Helping Hands – Santi Messina**

Santi Messina, Police Officer, explained to the Board he and his Committee for Helping Hands would like to hold a Car Show in August to raise money for the Helping Hands. He told the Board that this program helps support families in the community and they would like to be able to reach out and help more. They would like to hold a Car Show in the downtown area with plans for parking and maybe a shuttle from Town Hall for people. It would be from 6-9 PM on a Monday evening. They would raise money but entry fees, possibly vendor fees if they could invite vendors/food trucks. The Committee feels this would be a great community event win/win for everyone. Eric said he thought the restaurants may want to open for business and good exposure for them to customers who might not normally go to their establishments.

Bernie asked the Board for a vote, all agreed and were in favor.

Police Chief Marc Portieri was not able to attend so there was no update given on the Police Department.

### **OTHER BUSINESS:**

Eric mentioned to remember and give a condolence to the family of a longtime local resident, Chris Williams who passed away this past week.

Bernie reported to the Board that he had spoken with Neal Pilson, Chair of the Richmond Select Board about possibly sharing Town Hall space. Bernie said that Neal stated that their plan was that they are going to go ahead with building their own new Town Hall at this time. Eric stated he still would like to meet with them in the future to possibly brainstorm on some shared services.

Bernie then made a motion to adjourn, Eric Seconded, all in favor.

The Select Board adjourned at 6:48 PM.

Respectfully submitted,

*Marie Y. Ryan*

Marie Y. Ryan

Town Administrator

## DIRECTOR'S REPORT

2/5/20

### HIGHWAY;

A major thawing event occurred during the 2<sup>nd</sup> weekend of January that compromised our Gravel Roads. With temps spiking over 60\* for over 72-hours, we were faced with deep rutting and muddy quagmires along all our gravel roadways. As a result, the crew spread over 700 tons of stone at a cost of \$9,132.79 to these areas.

The crew has been busy out in the field locating and recording many right of way property pins along our Town Roadways. This is important work to have logged and documented. It gives us a visual and helps us determine where we can perform work and up grades along our right of ways and not damaging or trespassing onto other private properties. This work will continue as weather allows.

#### **\*Winter road status;**

19/20=26-events/399tns.Salt used... 18/19=43-events/628tns.Salt used

#### **\*Training:**

Tuesday Feb. 11<sup>th</sup>. Crew will be attending a 4-hour class for our continuing education credits that are required for our Hoisting License.

Thursday Apr. 23<sup>rd</sup>. Jamie and I will be attending a class in Great Barrington on Municipal Financing. The class will illustrate the basic timeline of the budgeting process; help us understand the basis of how to develop a defensible capital/operating budget. Massachusetts Laws and limits will also be discussed.

#### **Equipment and maintenance:**

No major or unforeseen break downs at this time

#### **FY2021 BUDGET:**

Budget proposal is just about complete. We are meeting with the Finance Committee this Friday to discuss long term Capital Planning.

### CEMETERY;

Tree Pruning and Removal Contract has been sent out to bid and the deadline is March 4<sup>th</sup>. At which time we will open them and recorded.

## **\*BUDGET (FY21)**

The Cemetery Commissioners have been meeting regularly and continue to meet (next meeting, 2/07/20).

### **\*Items to be discussed and voted on:**

Mowing and general maintenance appropriation Budget figure  
Head Stone and Monument repairs  
Tree Removal appropriation Budget Figure  
Road Work (future strategy)  
Building repairs  
Records(very poor and lack of records in all three cemeteries).

## **PARKS/RECREATION;**

We have finalized the FY2021 Budget Request. The Committee had a brainstorming session that resulted in many upgrades and improvements that if the Budget is accepted and passed they will accomplish their goals.

### **Beach area:**

New buoy and Rope system for the swimming area separation  
Fresh beach sand  
Landing Material (bark mulch), for the Playground/Swing Set  
Tree removal/brush clearing along with fresh landscaping  
Picnic Tables/Benches  
Driveway/Parking Lot and Path improvements  
New Signage  
Goose Chaser (possibility of hiring a firm to help chase off the Geese).

### **Playing Fields/Grounds:**

Baseball infield material/padding to go around the fence  
Swing Set; new seats and landing material (mulch)  
Skate Park/Tennis Court; crack seal /micro resurface

### **Life Guard:**

Actively searching now to hire for the Summer season

### **Events:**

Their hopes are to once again continue with and even bring back fun events for kids and families. Halloween/Christmas Sparkles/Beach Day/ Easter Egg Hunt and bike rodeo to name a few.



### **PLAY GROUND UPDATE:**

The committee is working very hard and is committed to the Town's Play Ground area. The funding is in place and they will work within that allotment. Very soon the existing playground will be decommissioned and all the non-compliant pieces will be removed in preparation for the structure. Hope to have it up and running this summer.

### **SOLID WASTE TRANSFER STATION;**

Working on FY2021 Budget:

New Signage and Fresh Asphalt overlay are topics for additional funding.

### **Main Street topics:**

Double Pole; We did a pretty detailed comprehensive inventory of the double pole situation we have on Main Street and the South Street Area. Due to the fact there are 3 different utilities on the poles it has been nothing but frustration in determining the responsible party. The current blame now falls on the Cable/Spectrum Co. All other parties (Nat. Grid/Verizon) have switched over their service lines. Work in progress.

Crimson King Norway Maple Trees; Professional Arborist's that I have contacted have mixed feelings on what should be done with the future of these trees. All agree that their root systems have been compromised and are not suitable for that location. BUT for a small financial investment of pruning/deep root liquid fertilization and other strategies these trees may come but and regain their healthy look. Should have a more detailed proposal very soon.