



# Select Board

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## Select Board Special Meeting Minutes December 21, 2020

### Open Meeting

**Quorum present:** Roger Kavanagh, Select Board Chair, Eric Shimelonis, Select Board Member, and Marie Ryan, Town Administrator. **ABSENT:** Kathleen Keresey, Select Board Member

**Others Present:** Jeff Reynolds from Regional Resource Group, Assessing Clerk Mary Stodden, Assessor Ed Sporn, Finance Committee Chair Bob Salerno, Finance Committee members Andrew Krouss and Dan Buehler, and Town Collector June Biggs.

Roger called the meeting to order at 10:04 AM.

### Assessors Presentation on Tax Rate:

Roger read the agenda items and asked Jeff to begin his presentation.

Jeff read and explained the FY21 Tax Classification document. The new tax rate will be \$13.91. He asked the Board to take a vote on a single tax rate for the Town.

Roger made the following motion, seconded by Eric:

The West Stockbridge Select Board votes in accordance with M.G.L., Ch. 40, Sec. 56, as amended, the percentage of local tax levy which will be borne by each class of real and personal property, relative to setting the Fiscal Year 2021 tax rates and set the Residential Factor at 1.0, with a corresponding CIP shift of 1.0, pending approval of the town's annual tax recap by the Massachusetts Department of Revenue.

Roll call vote:

**Eric, Yes     Roger, Yes**

Motion Passed.

## **Shared Streets & Spaces Grant Purchasing Discussion Update:**

Roger explained that he had a meeting with Town Accountant Elaine Markham and Marie to discuss purchasing processes related to the Summer Shared Streets grant. The process of vendor set-up for small, more local vendors can be and has been completed by Marie because no additional bank account information is required. Elaine must set-up any large and chain type vendors that require more formal bank information. Several new vendor accounts were set-up during this grant purchasing process including a Home Depot card and an Amazon account.

Elaine told Roger she was not aware of the grant until the grant funds were received so she was not able to assist in setting up vendor accounts prior to receiving the grant. Roger suggested that we learn from our experience with this grant and include Elaine and others from the beginning of the grant application process. He also suggested that the Town reach out to MassDOT to learn about their offer to assist Towns with procurement for the Winter Shared Streets Grant. Roger noted he will be sending copies of his meeting summary to Elaine, Marie and the other Board members after the meeting.

With no further business to conduct, Roger made a motion to adjourn at 10:44 AM, Eric seconded.

Roll call vote:

**Eric, Yes     Roger, Yes**

Motion Passed.

Meeting adjourned.

Respectfully submitted,

*Marie U. Ryan*

Town Administrator

Documents:

Fiscal Year 2021 Tax Classification Hearing information