



Select Board

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Select Board Meeting Minutes December 7, 2020

Open Meeting

Quorum present: Roger Kavanagh, Select Board Chair, Eric Shimelonis, Select Board Member, Kathleen Keresey, Select Board Member, and Marie Ryan, Town Administrator.

Others Present: Members of the Public

Roger called meeting to order at 6:01 PM.

Meeting Minutes:

Kathleen made a motion, seconded by Eric, to approve minutes from November 17, 20 and 23, 2020. A roll call vote was taken:

Kathleen, Yes Eric, Yes Roger, Yes
Motion Passed.

Town Administrator Update:

- The Town Hall Security system is fully installed and working great. This purchase was approved at Town Meeting however, it was also included in the COVID Relief Act funding and was approved and paid for. The money approved at Town Meeting will now go back into the general fund.
- Sparkles Holiday event took place on Sunday, Dec 6 at Town Hall from 5 PM-7PM and it went well with about 40 people attending in a safe and socially distant environment.

Other business/action items:

Alcoholic Liquor License Renewals:

Marie informed the Board that the Building Inspector and the Fire Chief have completed inspections of all Licensee premises and approved them for license renewal. All businesses are also up to date on taxes so there are no issues with approving license renewals.

Eric made a motion to approve all 2021 Alcoholic Liquor Licenses for the following businesses. Kathleen seconded.

<u>Business Name</u>	<u>Doing Business As</u>
Truc Orient Express Inc.	Truc
Walsh Boys Market LLC	WS Public Market
Grapes and Grains Inc.	Queensboro Wine and Spirits
Rouge, Inc.	Rouge
Doers LLC	Tap House at Shaker Mill
Foundry West Stockbridge LLC	The Foundry

The Board took a roll call vote:

Roger, Yes Kathleen, Yes Eric, Yes
Motion Passed.

Entertainment License Renewals:

Kathleen made a motion and Eric seconded, to approve the 2021 Entertainment License for The Foundry.

The Board took a roll call vote:

Roger, Yes Kathleen, Yes Eric, Yes
Motion Passed.

Class II and Class III Auto License Renewals:

The license renewal for William Kie will be postponed until the December 14th, Select Board meeting.

Roger read portions of a letter of conditions previously attached to the Troy's Garage License. He asked the Board if they felt this letter is still appropriate since it focused on the cleanup of the used car lot, which had been completed some time ago. Eric felt that this attachment was no longer relative since the issues have been addressed. Kathleen asked if the Board felt a need to have an inspection done even though it is not required. The Board agreed this is something they would like to review and create a policy in place for next year for Auto Class II and Class III license renewals.

The Board discussed the idea of conducting an inspection of William Kie's business before license renewal and asked Marie to have the Zoning Enforcement Officer Brian DuVal set up an informal inspection with William Kie this week and report back to the Board when they discuss the license renewal at the next Select Board meeting on December 14th.

Kathleen questioned a possible "spillover" of vehicles into the private property next to Troy's Garage. Marie will notify Brian DuVal to check on this. The Board would like an update on Ricky Klein's property on Great Barrington Road. Marie will contact Ricky Klein for an update.

Eric made a motion and Roger seconded, to approve the 2021 Class II and Class III Auto License for Troy's Garage.

The Board took a roll call vote:

Kathleen, Yes Eric, Yes Roger, Yes

Motion Passed.

Solutions for purchasing items in a short timeframe:

Marie read a document prepared by Elaine Markham, Town Accountant that summarizes the results that she and Marie found after contacting other towns about their procedures in purchasing items.

Roger said the document repeats what we were already told about why Town credit cards are a bad idea but didn't offer a solution. Kathleen stated her concerns and frustrations in regards to not getting accounts set up in a timely fashion to help with purchases in a quick manner. Marie said she would be happy to help get accounts set up but that there are some vendors that only the Town Accountant is authorized to set up.

Eric advocated for support of the Town infrastructure. He understood the need to purchase items quickly during the last grant but suggested with this next round of grant submission, since we have more time, that we try to determine which vendors we might use and set up accounts. He feels the employees carry a heavy load when only working one day a week. He suggested the possibility of hiring more help when we receive a grant to spread out the work load. Marie will help Elaine and start working on setting up more vendor accounts.

Select Board Speak:

Kathleen discussed a concern with one of the recipients of the Shared Streets Grant items. She feels they are not in compliance and is worried about what this may mean for the Town. The Board discussed the situation and decided to have Kathleen meet with the recipient and discuss her concerns about compliance with the grant. She will then inform Marie of the outcome who will then see what the Board's next steps will be.

Kathleen discussed the make-up of the committee to work on the next grant application. She suggested one person from the Vision Committee, one from the Parks & Rec Committee, Curt Wilton and herself. The Parks & Rec and Vision Committee will have a representative chosen so that this committee can meet as soon as possible.

The last discussion item from Kathleen was the meeting night of the Select Board. Mondays are the same night of the week that the Planning Board meets and she would like the Board to have a discussion about this at the December 14th meeting.

Citizen Speak:

Joe Roy thanked the Board for recognizing all the work done at Troy's Garage and supports having inspections prior to license renewals in the future. He also is in support of any additional hired help that may be needed with grants that are awarded.

Eric made a motion to adjourn at 7:44 PM, Kathleen seconded.

Roll call vote:

Kathleen, Yes Eric, Yes Roger, Yes

Motion Passed.

Meeting adjourned.

Respectfully submitted,

Marie Y. Ryan

Town Administrator

Documents:

Liquor License information

Summary of Information letter from Town Accountant, Elaine Markham