



# Select Board

21 State Line Road PO Box 525 West Stockbridge, Mass.  
01266-0525

Tel. (413) 232-0300 x319

Fax. (413) 232-7195

E-mail: [admin@weststockbridge-ma.gov](mailto:admin@weststockbridge-ma.gov)

## Select Board Special Meeting Minutes Meeting via Zoom February 1, 2021

### Open Meeting

**Quorum present:** Roger Kavanagh, Select Board Chair, Eric Shimelonis and Kathleen Keresey, Select Board Members, and Marie Ryan, Town Administrator.

**Others Present:** Curt Wilton, DPW Director

Roger called the meeting to order at 6: 00 PM.

Minutes were not ready for approval.

### Town Administrator Updates:

- Moscow Road Update: Norbert Styblo, National Grid Legal Department is in the process of creating an agreement in regards to the easement for National Grid equipment on Moscow Road. He hopes to have a final agreement in place next week.
- Cell Tower on Albany Road: Mark Reich, K-P Law Attorney, is currently working on the final details of the lease with Charter Attorney Scott O'Donnell.
- Food Pantry Refrigerators: Abigail Childs from Democratic Socialist of America, Berkshire County office, is going to place a Food Pantry refrigerator in the Town of West Stockbridge. She will work with private residents to find a logical location for the refrigerator to give residents access to fresh produce, milk, eggs, etc. Abigail will inform me of the location which I will then post on the Town website.
- Follow up on report of trash dumped on edge of the pond off Swamp Road: Board of Health Agent Earl Moffatt has located the owners of the parcel on Swamp Road that has trash placed along the edge of the pond. He sent them a certified letter informing them they are in violation of the State Sanitary Code which requires any parcel of land be maintained in a clean and sanitary condition, free from garbage. Earl has requested a plan for clean up within 7 days.

- Annual Town Meeting, May 3, 2021: Cutting Edge Video has been booked to provide technical assistance for an outdoor Town Meeting in May due to the pandemic.

### **DPW Director Curt Wilton Update:**

- Traffic Calming: Curt suggested an in-person meeting with the community to discuss any issues with traffic calming on Main Street that could include someone from MassDOT. An outside meeting was suggested, when the weather gets warmer. Curt will discuss with his MassDOT contact.
- Letter to MassDOT: MassDOT suggested the Select Board write a letter to them requesting the State repair the sidewalk that leads to Card Pond. Roger will draft a letter and include photos and map of the area to be sent to MassDOT.
- West Center Road Project: The project has been completed.
- Fire House/Highway Facility: The new columns have been installed and the project came in under budget.
- Equipment Break Downs: The large plow truck has broken down and the repair bill will cost between \$10,000-\$12,000. This truck was scheduled to be replaced last year in FY21, however, the Finance Committee asked Curt to wait a year to replace it. Curt has requested an article be placed on the FY22 Town warrant for a new truck.
- Budget items for FY22:
  - Repaving Cobb Road and East Alford Rd. for total of \$294,032 (\$150,000 of it will be from Chapter 90 money)
  - New Truck \$240,000
  - Add Full-time Buildings/Grounds employee
- Town Buildings: The heating system in Town Hall needed several repairs this winter. Curt is stockpiling parts for a quicker repair time.
- Cemetery: A lot of work was done on monuments, stone repair and tree removal this past year. The Commission has kept their budget level funded for FY22.
- Parks and Recreation submitted a level funded FY22 budget.
- Solid Waste Transfer Station: New fencing, gate repairs, and a new roof were projects that were completed within budget. New signs have been received and will be posted soon. The large blue container for the transfer station was purchased, however, not able to be installed. A fabricator company is making the necessary alterations to the container for it to be installed soon.

**Host Community Agreement:** Roger proposed the Board review the draft of the HCA from Town Counsel, and let him know of any changes. Once he receives the suggested changes, he will update the draft and have it posted on the website for 30 days for community input/comment. At the end of the 30 days, the Board will discuss any comments they received. Roger and Eric discussed changes to the first paragraph to give a more precise explanation for the purpose of the policy. Roger will update the policy prior to having it posted on the website.

**Updated Draft of Chapter 240 of the Town Code:** Eric read his proposed draft of an updated Chapter 240 of the Town Code, Vehicles and Traffic, that creates an application process, regulations and requirements, and enforcement framework for the issuance of Class I, II, and III vehicle licenses. The board did not propose any changes to the draft, but Roger would like to review again prior to submitting to Town Counsel for their review. The current Class II and Class III license holders will be notified of a future discussion prior to Town Meeting, where the new bylaw will be considered for adoption through a town vote.

**Select Board Speak:**

Kathleen planned on a January 29<sup>th</sup> submission date of the Shared Winter Streets Grant, however, it was not ready. They plan on submitting the application for the grant at the end of February.

Eric has submitted a grant to the State for a thermal imaging camera for the Fire Department and to FEMA, with Marie's help, for \$128,000 for Fire Department equipment.

**Citizen Speak:**

Joe Roy noted that the Board should keep in mind that if the Town is awarded the Shared Winter Streets grant, it will mean more equipment and facilities that will require additional maintenance costs, which may require a budget increase.

Frank Landsberger mentioned that the Berkshire Hills Regional School Committee has proposed an FY22 budget that has an overall increase of 5% and that the Board should keep this in mind when working on the Town's FY22 budget.

Roger made a motion to adjourn at 7:23 PM, Kathleen seconded.  
Roll call vote:

**Eric, Yes    Roger, Yes    Kathleen, Yes**  
Motion Passed.

Meeting adjourned.

Respectfully submitted,

*Marie Y. Ryan*

Town Administrator

Documents:

DPW update from Director Curt Wilton

Sample Host Community Agreement from Town Counsel

Draft of Chapter 240, sections 7-10 from Eric Shimelonis