



# Select Board

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## Select Board Meeting Minutes July 10, 2023

**Quorum present:** Select Board Members Kathleen Keresey, Chair and Andrew Krouss, Andrew Potter, and Town Administrator Marie Ryan.

Kathleen called the meeting to order at 6:00 PM.

### **Approval of Minutes:**

Kathleen made a motion seconded by Andy Krouss to approve the minutes from June 20, 2023. Andy Potter abstained, Kathleen and Andy Krouss approved. Minutes approved.

### **Citizen Speak:**

Truc Nguyen mentioned that she has ongoing concerns in regard to noise in the business district.

Dutch Pinkston and Jack Houghton, Zoning Board of Appeals members updated the Select Board about their current public hearing which was held on June 29, 2023 and has been continued to Monday, July 24<sup>th</sup> at 7 PM.

Annie Kilmer-Lockenwitz presented a letter to the Board with multiple concerns she has in regards to traffic issues. Police Chief Portieri responded that he is aware of ongoing traffic issues in Town and will continue to monitor them.

### **Employee Handbook – Policies and Procedures: Marie Ryan, Town Administrator**

Marie informed the Board that she has been working with Sofia, the Town's Human Resource Employee, Town Counsel and the Police Union Counsel to put together all the Policies and Procedures already approved by the Select Board into one document, the Handbook. She asked the Board for their overall approval of this document to be given to all employees.

Andy Potter made a motion, seconded by Kathleen to approve the Handbook for employees. All were in favor, motion approved.

**Affordable Housing Trust – Next Steps: Marie Ryan, Town Administrator**

Marie informed the Board that the Affordable Housing Trust article that was passed at the 2023 Annual Town Meeting has also been approved by the Attorney General, which means we need to discuss the next steps. Marie said the next steps would be to appoint the Board of Trustees so they can begin their work. She suggested that the Board allow her to post on the website and in the Local Yokel information for volunteers to send a letter of interest to be a member on this Board to her for the Select Board to then review and appoint the members. This will require the Select Board to appoint one Select Board member as well as 4 full-time residents of West Stockbridge. The Board agreed this was the correct next steps and asked Marie to post the request for volunteers on the website and send it to the Local Yokel as well.

**Select Board Speak:**

Andy Potter would like the Town to place all zoom recordings of meetings on the Town website. This would allow for easy access for members of the community without having to go through the request process.

Andy Potter suggested that all open positions for Boards and Committees be listed on the website for residents to know about and get involved if they are interested.

Kathleen made a motion to adjourn, seconded by Andy Potter at 6:51 PM.  
All were in favor, meeting adjourned.

Respectfully submitted,

*Marie y. Ryan*

Marie Y. Ryan  
Town Administrator