



Select Board

21 State Line Road PO Box 525 West Stockbridge, Mass.
01266-0525

Tel. (413) 232-0300 x319

Fax. (413) 232-7195

E-mail: admin@weststockbridge-ma.gov

Select Board Special Meeting Minutes Meeting via Zoom March 29, 2021

Open Meeting

Quorum present: Roger Kavanagh, Select Board Chair, Eric Shimelonis and Kathleen Keresey, Select Board Members, and Marie Ryan, Town Administrator.

Others in Attendance: Police Chief Marc Portieri, Board of Health Agent Earl Moffatt, Jeremy Kenny (Rouge Restaurant Manager) and Citizen Joe Roy, Jr.

Roger called the meeting to order at 6:02 PM.

Eric made a motion to approve the minutes from March 1, March 4, March 8 and March 15, 2021, seconded by Kathleen.

Roll call vote:

Eric, Yes Roger, Yes Kathleen, Yes

Motion Passed.

Board of Health and Water and Sewer Commissioners updates: Earl Moffatt, BOH Agent

Garbage dumped near the Pond on Swamp Road – Earl reported that he has sent a certified letter to the McGrath Family in regards to trash that was dumped near the edge of the pond behind their residence on Swamp Road. He has not received a response back from them to date. Earl suggests that the Board ask the Conservation Commission to investigate since this is not a hazardous waste issue and they would have jurisdiction over trash dumped near a waterway. Eric suggested that on Earth Day, he may be able to involve community volunteers to assist in the clean up of the trash. Eric will contact the McGraths and see if they will be willing to allow assistance. He will report back to the Board at the next meeting. The Board

asked Marie to contact the Conservation Commission to get them involved,

Water & Sewer Commissioners – Earl reported the Commissioners have been meeting on a regular basis. They have much work to catch up on but are moving in the right direction.

Hazardous Mitigation Plan – The plan is being created by Foresight Land Services and the deadline to complete the plan is December 2021.

Board of Health Litigation status – The Board of Health had 10 violations in the past two years which resulted in litigation. All the cases are now settled.

Town Administrator Updates:

Marie informed the Board, per Town Counsel, they may not have an executive session meeting in regards to the property that an owner is interested in either leasing or selling to the Town. They may go into executive session once the owner has an actual offer for the Board to consider.

After research from other Towns on their Host Community Agreement application, Marie reported that most do not ask for additional copies in their application process, they make copies themselves to send to other departments. The other Towns also do not charge a fee for this application.

Marie notified the Board that an attorney for a local business has requested a copy of the Town Meeting Warrant article to update Chapter 240, Vehicles & Traffic (Class 2 and Class 3 License renewals). The business has some concerns and Eric stated he would be happy to have a meeting with the business owner to review and discuss this updated bylaw. Marie will arrange a time with Eric to have an informational meeting.

Extend Temporary Outdoor Dining Operations at Rouge:

Roger made the following motion, seconded by Eric:

Vote to approve and extend the Temporary Outdoor Dining Operations for Rouge Restaurant until the expiration date of the special legislation authorizing outside dining in Massachusetts.

Roll call vote:

Eric, Yes Roger, Yes Kathleen, Yes

Motion Passed.

Host Community Agreement (HCA) Policy:

Roger stated he would like to set a fee of \$300 for the HCA application, Eric and Kathleen agreed. There was no further discussion on requesting additional copies in the agreement. Marie will update the agreement to include a \$300 fee and to request only one original hardcopy as well as an electronic copy of the application. The Board asked Marie to post the HCA application procedure on the website.

Massachusetts Municipal Association Public Management Certificate Program:

Marie explained this course is a graduate level course that covers the following areas: Leadership, Financial Management, Human Resources and Public Policy. It is held over 25 Fridays from September 2021 through May 2022. These classes will assist her to improve her skill development and professional presentation and communication for the Town.

Roger is in support of her attending this course, Eric and Kathleen agreed.

Select Board Speak:

Roger notified the Board that the Regional School District Planning Board has received a grant award which has enabled them to change their request of \$15,000 for financial assistance to \$8,000 per Town.

Citizen Speak:

Joe Roy thanked Marie for having the Town Caucus on Zoom so that he was able to watch it.

Roger stated that the Board will not go into executive session as all the Board of Health litigation, per Earl, has been settled.

Eric made a motion to adjourn at 7:05 PM, Kathleen seconded.
Roll call vote:

Eric, Yes Roger, Yes Kathleen, Yes
Motion Passed.

Meeting adjourned.

Respectfully submitted,

Marie Y. Ryan
Town Administrator

Documents:
Host Community Agreement Policy Draft