



# Select Board

21 State Line Road PO Box 525 West Stockbridge, Mass.  
01266-0525

Tel. (413) 232-0300 x319

Fax. (413) 232-7195

E-mail: [admin@weststockbridge-ma.gov](mailto:admin@weststockbridge-ma.gov)

## Select Board Meeting Minutes November 20, 2020 Via Zoom Meeting

### Open Meeting

**Quorum present:** Roger Kavanagh, Select Board Chair, Eric Shimelonis, Select Board Member, Kathleen Keresey, Select Board Member, and Marie Ryan, Town Administrator.

**Others Present:** Curt Wilton, DPW Director

Roger called the meeting to order at 11:01 AM. He stated that the purpose of this meeting is to discuss and come up with a consensus on how to develop the Shared Winter Streets grant application, specifically the what, who and how to manage if we receive the grant.

Kathleen began by reviewing the first Shared Streets grant program (Shared Streets 1.0) and stated that it required a quick response with a very short deadline. For this grant (Shared Streets 2.0) she suggested to get the word out to the community and get them involved as much as possible. This grant could dovetail perfectly with the Master Plan to involve sidewalks, streets, walkability and parking. Kathleen suggests that it is imperative that the issues of purchasing and procurement be worked out before applying for this grant.

Eric said there needs to be a gathering of ideas as soon as possible. This grant has a more infrastructure base to it. Roger would like the ideas to include the materials that would be needed to implement the projects in order to get set with purchasing from different vendors, and possibly revisit the option of the Town getting a municipal credit card.

The "who" should include a committee but it will need a leader. Kathleen believes this grant application should include Curt, the Parks and Recreation Committee and the merchants. She is happy to still be involved in this grant application development process since she has a good working relationship with the consultant, Mass DOT, and the vendors. There will need to be more helping hands for the implementation.

Kathleen would like to have a public forum and to work with the Planning Board, Parks and

Recreation and Master Plan Committees. She would like a Zoom meeting set up for information gathering and ideas. The community should submit written ideas to the SB prior to the public meeting, who then in turn will decide which ideas would be appropriate to include in the grant proposal. Eric suggested having an anchor project and then include the other ideas. Curt agreed with the public meeting and said it needs to be done quickly so that Kathleen can focus on what is needed for the projects. There was a discussion to include seasonal ice skating rinks and work at Card Pond.

Kathleen will reach out to Kittleson Consultants and get ideas of what would qualify for the grant, if they will be able to work with the Town again and what their turnaround time would be.

Roger wrapped up the meeting:

1. Kathleen offered to be the contact person and take the lead in developing the Shared Winter Streets application. She will contact the consultants to see if they can assist us.
2. We will hold a public forum for ideas but require written ideas prior to the meeting to discuss and review what will fit into the schedule of a January 5<sup>th</sup> or January 29<sup>th</sup> submission date.
3. If we are awarded the grant, the Board will work out how it will be managed.

Kathleen discussed getting a date set for the public forum and that she will reach out to businesses and see what their future needs may be. She also would like another discussion with Town Accountant, Elaine Markham in regards to a Town credit card.

The Board decided on a Zoom public forum meeting on Wednesday, December 2 at 6 PM. Roger would like it publicized on the website and Eric will see if he can get it into the Local Yokel this week.

Roger made a motion to adjourn at 12:14 PM, Kathleen seconded and a roll call vote was taken:

**Kathleen, Yes Eric, Yes Roger, Yes**

Meeting adjourned.

Respectfully submitted,

*Marie Y. Ryan*

Town Administrator