



# Select Board

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## Select Board Meeting Minutes October 24, 2022

**Quorum present:** Select Board Members Kathleen Keresey, Chair, Andrew Potter and Andrew Krouss and Town Administrator Marie Ryan

**Others Present:** Marc Portieri, Police Chief and Randy Thunfors, Chair of the Zoning Board of Appeals

Kathleen called the meeting to order at 6:01 PM and listed Select Board members present.

### **Approval of Minutes:**

Andy Potter made a motion, seconded by Andy Krouss, to approve the Minutes from October 11, 2022.

All Select Board members voted to approve.

### **Zoning Board of Appeals (ZBA) Update: Randy Thunfors, Chair**

The ZBA has had quite a few Public Hearings this past year including multiple meetings for the Williamsville Inn, the Baldwin Farm and the Foundry. The ZBA has a very small budget, however, last budget season they were able to get approval for funding with the Planning Board for a shared administrative assistant.

### **Police Department Update: Chief Marc Portieri**

Marc shared some documents with the Board that included a data report of all the activity of the Police Department during 2022. There have been 29 incidents, 17 arrests, 17 bookings, 99 citations given out, and 13 accidents. He also provided a list of the current Department staff which includes five Full-time officers, one part-time officer and four traffic control officers.

Marc reported that the recent TurnPark event was successful and there were no noise or parking complaints.

Main Street will be blocked off for the Halloween Parade on October 31<sup>st</sup>.

The Department has been busy with mutual aid assistance to Richmond recently. Marc and the Board suggested communications with Richmond on a type of shared Police services agreement. Marie will contact the Town Administrator Danielle Fillio.

Marc informed the Board that the Police portable radios are currently not up to date with their software which is causing limited or no service when the officers are at an incident. He and Sergeant Mike Renton have received a quote of \$86,818 for 5 portable radios and a base station upgrade. Marc suggested using some ARPA money for this purchase and/or a special article at Town Meeting. The Board requested that this be presented at the Capital Planning Meeting on November 3<sup>rd</sup> with the Finance Committee.

In 2023, Sergeant Mike Renton, Officers Curt Wilton, III and Matt Sutton will all be attending the Bridge Academy.

The Police Association will be involved with the Helping Hands Program again this year. They have only received one family application to date, however, they provide for seven families each year. Marc is hoping some more families will reach out to them to participate.

**Select Board Speak:**

Andy Krouss stated that the Vision Committee has reached out to him to be the Select Board liaison on the Vision Committee. Kathleen and Andy Potter both agreed that was a good idea.

Andy Potter informed the Board that the Complete Streets group has created a project list of 15 possible projects in the Town. The group will narrow down and prioritize the list to 5 projects to be completed. They will have a site visit next week in the Town to look at each possible project.

Andy Potter also noted that the 8 Town Regional School District Planning Board has completed a draft for the 8 Town Regional Agreement to be reviewed and finalized in the near future.

Andy Potter made a motion to adjourn, seconded by Andy Krouss.

All were in favor.

Meeting adjourned at 6:57 PM.

Respectfully submitted,

*Marie Y. Ryan*

Marie Y. Ryan  
Town Administrator