

West Stockbridge Board of Trustees Meeting Minutes
06.19.2020, 5:00 – 6:02 PM via Zoom

Attending: Jayne Benjulian, Beth Sack, Rachel Alter
Called to order at 5:00 PM

Jayne reported that we are in search of a new Board member to replace Andy Potter, who emailed his resignation on June 18 to Jayne and indicated his intention to submit his resignation to the Town Administrator. Several community residents have been approached to see if they are interested. The Board agreed to request letters of interest from anyone who would like to join.

Rachel Alter gave her Librarian's Report. She will adjust 2020-2021 budget to accommodate warrant from the Town. Of the \$7,591 allowed in the new warrant, half of the amount requested, the Library will be able to deploy funds to increase one assistant from eight to nine hours and the other from four to eight hours.

Story Walk, a children's program, will take place from July 1-15. Children will come to the Library for a packet in which they will find: copies of pages of a book (*Duck on a Bike*) they must find in various places in town; a map of page locations; and a coupon for lemonade at Six Depot.

The Story Page project, adapted for adults, may make a good adult activity in the fall.

The Library Director is preparing for an eventual opening. Some of the elements of the opening will include cleanser for hands and laptops; book boxes in which browsers will place books they've handled; and, possibly, a laptop available in the hall outside of the library for use during library hours.

The Library will continue to remain closed to the public in July; librarians will prepare books on request to be retrieved by patrons in the vestibule.

Discussion of finance issues towards creating a path for funds management. ensued. Jayne briefed the group on her discussion with town Attorney Joel Bard and reviewed Massachusetts by-law chapter 78, section 11. All agreed the two primary goals of the Board regarding finances now are to clean up the books from previous years and gain consensus around gift funds management. Jayne and Beth will alert Marie Ryan and meet with Elaine Markham to review attorney recommendation.

Our next meeting will take place at 5:00 PM Friday, June 24
[subsequently rescheduled to August 7 accommodate meeting with Town Attorney, Elaine Markham -JB]. Motion to adjourn at 6:02 PM approved unanimously.

Respectfully submitted,



Jayne Benjulian 08.14.2020.